



**HUMBOLDT COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS  
SPECIAL MEETING**

**AGENDA**

**DATE:** Thursday, August 12, 2021

**TIME:** 3:30 p.m.

**LOCATION:** *In accordance with the Governor's Executive Order N-08-21 #42, HCSD Board of Directors shall conduct the District's business via teleconference.*

*The open session segment(s) of the meeting, including Public Participation, may be joined through the Zoom Website (<https://zoom.us>) by clicking on "Join A Meeting" and entering the following Meeting ID then follow the prompts for Passcode and audio. Access may also be achieved by telephone only by dialing 1-669-900-9128 followed by the Meeting ID and Passcode below:*

*Meeting ID: 892 6485 0190  
Passcode: 292683*

*Participation protocol:*

- Please use the MUTE function when not speaking*
- Please use the "RAISE HAND" feature when wishing to be acknowledged for participation. Raise Hand feature is located in the lower right portion of the screen via the "REACTIONS" icon.*
- Please do not speak out of turn; wait for the Board President to call upon you to share.*

**A. CALL TO ORDER AND ROLL CALL**

**B. CONSENT CALENDAR**

1. Approval of August 12, 2021 Special Meeting Agenda

**C. PUBLIC PARTICIPATION \*\***

**\*\*Members of the public will be given the opportunity to comment on items not on the agenda by way of a Zoom meeting. Please use the information set forth above to participate. The Board requests that speakers please state their name and where they are from, be clear, concise and limit their communications to 3 to 5 minutes. At the conclusion of all oral communications, the Board or staff may choose to briefly respond with information in response to comments; however, the Brown Act prohibits discussion of matters not on the published agenda. Matters requiring discussion, or action, will be placed on a future agenda.**

## **D. NEW BUSINESS**

1. Consideration of Adopting Resolution 2021-10 Confirming Property Assessments for the 2021/2022 Fiscal Year Freshwater/Mitchell Road Assessment District

## **E. ADJOURNMENT**

Next Res: 2021-11

Next Ord: 2021-01

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Brenda Franklin at (707) 443-4558, ext. 210. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102 – 35.104 ADA Title II).

Pursuant to §54957.5(a) of the California Government Code, any public record writings relating to an agenda item for an open session of a regular meeting of the Board of Directors, not otherwise exempt from public disclosure, are available for public inspection upon request at the District offices located at 5055 Walnut Drive, Monday through Friday (holidays excepted) during regular business hours.

# **Humboldt Community Services District**

*Dedicated to providing high quality, cost effective water and sewer service to our customers*

## **AGENDA REPORT**

**For HCSD Board of Directors Special Meeting of:** August 12, 2021

**AGENDA ITEM:** **D.1**

**TITLE:** Resolution 2021-10 Confirming Freshwater/Mitchell Rd. Assessments for the 2021/22 Fiscal Year.

**Presented by:** Michael Montag, Finance Manager (FM)

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### **Recommendation:**

Motion to adopt Resolution 2021-10, by title only, Confirming the Freshwater/Mitchell Road assessments for the 2021/22 Fiscal Year.

### **Summary:**

Every year the District submits a list of all the special assessments to be included on the tax rolls to the County. The County requests the District pass a resolution authorizing the annual assessment.

The attached resolution references two previous resolutions passed in 1992 that are instrumental in establishing the original assessment. Also included with the resolution is the list of each parcel and the assessment amount due for the 2021/2022 fiscal year. The assessed amounts included in the attached list incorporate all known changes since the inception of the assessment in 1992. These changes include events such as early payoff of the assessment by a property owner, merger of parcels into a single parcel or subdivision of parcel into new parcels.

### **Fiscal Impact:**

Allows the District to collect \$134,514.99 through property assessments. Funds will be used to make the 2021/22 payments on the related Safe Drinking Water Bond.

**HCSD RESOLUTION NO. 2021-10**

**A RESOLUTION OF THE  
HUMBOLDT COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS  
CONFIRMING PROPERTY ASSESSMENTS FOR THE  
2021/2022 FISCAL YEAR FRESHWATER/MITCHELL ROAD  
ASSESSMENT DISTRICT**

**WHEREAS**, on March 31, 1992 this Board adopted Resolution No. 92-6, “A Resolution of Intention to Make Acquisitions and Improvements”, and in it directed the Engineer of Work to make and file a report in writing in accordance with and pursuant to the Municipal Improvement Act of 1913; and

**WHEREAS**, on May 12, 1992, this Board adopted Resolution No. 92-11, “A Resolution Adopting Engineer’s Report, Confirming the Assessment, Ordering the Work and Acquisitions and Directing Actions with Respect Thereto”, which set forth the amounts to be assessed to each parcel;

**NOW, THEREFORE, BE IT RESOLVED**, that in accordance with the 30-year amortization schedule as adjusted for assessment payoffs, parcel mergers, splits and lot line adjustments, the assessments for the 2021 – 2022 fiscal year are as stated in Attachment 1.

**NOW, THEREFORE, BE IT FURTHER RESOLVED THAT** the assessments stated in Attachment 1 be included on the 2021 – 2022 fiscal year tax rolls and shall be collected by the Tax Collector of Humboldt County under account code 55900.

**PASSED, APPROVED, and ADOPTED** this 12th day of August, 2021 on the following roll call vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

\_\_\_\_\_  
Alan Bongio, President

ATTEST:

\_\_\_\_\_  
Brenda K. Franklin, Board Secretary

**ATTACHMENT 1**  
**Parcel Number and Assessment Amount**  
**Fiscal Year 2021 - 2022**

Parcel #	Amount	Parcel #	Amount	Parcel #	Amount	Parcel #	Amount	Parcel #	Amount
405-331-035	695.93	405-221-013	3.48	405-131-003	334.93	403-091-018	400.89	402-242-010	399.29
405-331-034	278.52	405-221-008	420.09	405-121-019	569.67	403-091-017	405.71	402-242-009	413.70
405-331-033	823.13	405-221-007	415.27	405-121-018	12.81	403-091-016	415.27	402-241-008	388.14
405-331-031	590.42	405-221-002	407.28	405-121-014	400.97	403-091-012	142.32	402-241-005	389.74
405-331-030	985.44	405-211-018	428.42	405-121-013	401.29	403-091-008	574.33	303-172-013	807.15
405-331-027	620.88	405-211-014	19.16	405-121-012	12.41	403-091-007	395.05	303-172-011	708.16
405-331-028	620.88	405-211-013	154.57	405-121-010	661.58	403-091-006	434.41	303-172-010	699.15
405-331-024	772.03	405-211-012	154.57	405-121-009	399.29	403-091-004	399.29	303-172-009	82.74
405-331-023	555.84	405-211-011	394.37	405-121-002	361.53	403-091-003	392.87	303-172-008	152.45
405-331-022	701.83	405-211-010	413.70	403-111-048	30.90	403-091-002	400.89	303-172-005	596.45
405-331-019	641.18	405-211-008	405.71	403-111-047	587.11	403-091-001	418.44	303-171-018	646.72
405-331-018	641.18	405-211-002	157.76	403-111-045	487.04	403-081-018	960.59	303-171-016	645.19
405-331-016	601.24	405-211-001	545.59	403-111-044	382.33	403-071-047	643.39	303-171-015	614.00
405-331-014	669.84	405-205-010	151.38	403-111-042	518.46	403-071-046	619.43	303-171-014	680.32
405-331-012	614.00	405-205-009	388.14	403-111-041	395.12	403-071-029	635.93	303-171-013	620.38
405-331-010	596.45	405-205-007	388.26	403-111-040	610.03	403-061-034	605.26	303-171-012	642.74
405-331-009	599.67	405-205-004	385.57	403-111-038	395.12	403-061-023	225.45	303-171-009	919.05
405-331-008	859.81	405-205-002	139.37	403-111-037	392.91	403-061-022	694.64	303-171-008	615.65
405-331-007	815.14	405-204-015	389.55	403-111-036	205.64	403-061-018	637.00	303-171-006	615.65
405-331-006	837.35	405-204-014	391.65	403-111-035	405.71	403-061-013	622.29	303-171-003	705.00
405-331-005	587.36	405-204-013	396.12	403-111-033	388.14	403-061-012	151.38	303-161-019	742.60
405-331-004	669.88	405-204-011	140.83	403-111-029	423.28	403-061-009	663.91	303-161-018	516.05
405-331-003	671.48	405-204-010	387.52	403-111-020	518.43	403-061-003	727.36	303-161-009	552.30
405-331-002	586.86	405-204-008	396.62	403-111-018	397.73	403-051-039	24.22	017-213-011	594.85
405-281-032	1,947.87	405-204-004	388.29	403-111-017	396.12	403-051-038	153.42	017-213-010	594.85
405-281-027	401.05	405-203-008	399.14	403-111-016	396.12	403-051-037	629.84	017-213-009	594.85
405-281-026	534.39	405-203-007	389.09	403-111-010	389.74	403-051-030	629.02	017-213-008	592.30
405-281-024	428.42	405-203-004	388.78	403-111-009	388.14	403-051-003	881.44	017-213-007	596.45
405-281-023	475.92	405-202-005	461.59	403-111-008	388.14	403-043-004	585.26	017-213-006	596.45
405-281-022	851.06	405-202-004	392.91	403-111-007	388.14	403-043-003	3.17	017-213-003	904.67
405-281-017	392.60	405-202-003	388.94	403-111-006	400.89	402-261-040	574.09	017-212-005	596.45
405-281-016	392.60	405-201-023	671.18	403-111-005	400.89	402-261-038	101.31	017-212-004	596.07
405-281-014	400.59	405-201-021	395.97	403-111-003	684.47	402-261-037	903.28	017-212-003	677.86
405-281-012	144.50	405-201-020	391.00	403-101-075	14.63	402-261-036	44.55	017-212-002	612.39
405-281-011	391.49	405-201-014	388.48	403-101-074	197.40	402-261-027	148.27	017-211-014	91.80
405-281-007	417.82	405-201-013	388.29	403-101-072	201.65	402-261-026	75.00	017-211-013	606.01
405-281-004	458.38	405-201-011	393.45	403-101-070	327.85	402-261-020	326.94	017-211-010	591.68
405-261-006	666.89	405-201-010	392.26	403-101-069	137.11	402-251-049	344.89	017-211-008	639.53
405-261-005	433.95	405-201-008	387.83	403-101-068	418.47	402-251-048	169.87	017-211-006	628.37
405-261-004	436.68	405-191-008	342.24	403-101-065	299.81	402-251-044	330.65	017-211-003	676.30
405-261-003	433.80	405-191-007	342.24	403-101-064	510.93	402-251-041	298.74	017-211-002	680.32
405-261-002	391.88	405-191-004	412.10	403-101-063	392.92	402-251-040	104.03	017-211-001	639.53
405-251-028	105.17	405-181-005	337.35	403-101-061	121.41	402-251-039	110.37	017-203-002	689.02
405-251-026	595.95	405-181-003	297.14	403-101-060	2.98	402-251-038	112.02	017-202-006	92.75
405-251-023	234.96	405-181-002	561.20	403-101-059	25.53	402-251-037	112.02	017-202-005	696.56
405-251-017	485.51	405-171-005	423.26	403-101-057	389.74	402-251-036	113.58	017-202-003	606.01
405-251-016	406.21	405-171-001	434.41	403-101-056	390.69	402-251-035	112.02	017-201-012	596.04
405-251-015	416.84	405-161-014	399.29	403-101-055	448.79	402-251-034	118.35	017-201-011	582.62
405-251-013	425.32	405-161-013	228.25	403-101-053	0.95	402-251-033	116.79	017-201-010	270.53
405-251-010	466.36	405-161-012	4.18	403-101-052	252.65	402-251-032	112.02	017-201-009	601.24
405-231-019	529.08	405-161-010	394.56	403-101-051	210.43	402-251-030	306.73	017-201-008	585.79
405-231-018	396.92	405-161-009	420.09	403-101-049	391.31	402-251-029	112.02	017-201-005	607.66
405-231-017	390.69	405-161-002	413.70	403-101-048	394.56	402-251-028	111.99	017-192-006	527.81
405-231-016	390.39	405-161-001	19.14	403-101-047	456.77	402-251-025	316.33	017-182-017	132.45
405-231-015	396.28	405-152-001	477.52	403-101-044	521.63	402-251-023	428.54	017-182-016	98.27
405-231-013	389.74	405-151-005	400.89	403-101-035	394.56	402-251-015	116.79	017-182-015	196.54
405-231-012	389.09	405-151-004	537.61	403-101-034	413.70	402-251-014	313.11	017-182-012	260.94
405-231-008	464.76	405-151-002	189.67	403-101-033	202.44	402-251-011	308.34	017-182-011	150.80
405-231-001	433.61	405-141-008	531.22	403-101-028	389.74	402-251-009	308.73	017-182-010	163.61
405-221-018	399.79	405-141-007	426.42	403-101-020	432.85	402-251-007	306.73		134,514.99
405-221-017	364.75	405-141-004	405.71	403-101-006	404.11	402-251-005	305.12		
405-221-015	395.66	405-131-005	408.85	403-101-004	764.11	402-251-004	309.94		
405-221-014	13.06	405-131-004	164.14	403-091-021	400.91	402-251-001	1,781.13		